



**CORNING-PAINTED POST  
AREA SCHOOL DISTRICT**

Students are the center of all we do.

## CONFIDENTIAL RECOMMENDATION

Name of Applicant \_\_\_\_\_

The applicant above has given your name as a professional reference.  
Please complete this form to assist in assessing the candidate's qualifications.

1. How would you feel about employing this candidate?

\_\_\_\_\_ Eager    \_\_\_\_\_ Willing    \_\_\_\_\_ Hesitant    \_\_\_\_\_ Unwilling

2. Comments on the candidate's overall potential:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How do you know the applicant? How long have you known him/her?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference Name \_\_\_\_\_ Position/Title \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

4. If you feel that a phone conversation regarding this applicant would be of value,  
please check here and we will call you for a confidential discussion.

**RETURN COMPLETED FORM TO:**  
Personnel Services, Attention: Patricia Thornton  
to the address below or fax at 607-654-2725.

